



POSITION TITLE: **SWIMMING POOL SUPERVISOR**

Location: **Grenfell Recreational Park (GRP) Pool**

REPORTS TO: **Chief Administrative Officer**

WAGE RANGE: **As set out per Appendix "A" of the Collective Agreement - \$22.44 /hr**

POSITION SUMMARY: POSITION SUMMARY: It will be the Pool Supervisor's responsibility to oversee daily pool operations. This includes (but is not limited to) supervising staff, enforcing facility rules and safety regulations, providing customer service and ensuring a clean and safe environment. The Pool Supervisor must also be knowledgeable in water safety, First Aid and CPR.

Primary Duties:

- Prepares and assists with lifeguard procurement
- Assist CAO with required certifications for staff
- Prepare and assist with levels of Swimming Lessons (attendance, class size, level and teaching staff)
- Organizes and completes daily checklists and routines
- Enforcing facility safety rules and regulations
- Scheduling Staff
- Providing customer service
- Pool chemical analysis
- Supervising lifeguards and pool staff
- Monitoring pool activity
- Resolves complaints and safety hazards
- Implements games and activities
- Knowledge of pool operations
- Certifications for all positions and track staff certifications

Unique Position Requirements

- Position is seasonal with anticipated start/end dates being May 1, 2026 – September 4, 2026 (depending on anticipated start / end dates and weather for the season) This position may also be required to attend job interviews and compile lesson plans for start up prior to the scheduled pool opening date.
- You may need to work flexible hours of work which includes evenings, weekends, and Statutory Holidays, and may exceed eight (8) hours per day or forty (40) hours per calendar week but shall not exceed the total number of working hours in any given month based on eight (8) hours per day without receiving overtime. – Self scheduling will be required.
- You will become a member of the CUPE bargaining unit after 30 days of employment.

Qualifications:

- Valid driver's license would be an asset
- Clean Criminal record check including vulnerable sector
- Lifesaving Society National Lifeguard Certification
- Bronze Medallion/Cross Certification
- Swim for Life Instructor
- Lifesaving Instructor Certification (LSI)
- Standard First Aid & CPR/AED Level C
- Aquatic Emergency Care is an asset
- Pool Operator's Certificate is an asset
- Organizational skills
- Computer skills
- Lifeguard Certification
- Cash handling
- Communication skills

Apply with resume and copies of certifications to:

DeAnne Robblee, CAO

Town of Grenfell

Box 1120, Grenfell, SK, S0G 2B0

Or by email: cao.grenfell@sasktel.net

Only those chosen for an interview will be contacted.