



POSITION TITLE: HEAD LIFEGUARD

Location: Grenfell Recreational Park (GRP) Pool

REPORTS TO: Pool Manager / Supervisor

WAGE RANGE: As set out per Appendix "A" of the Collective Agreement - \$19.37 /hr

POSITION SUMMARY: This full-time, seasonal position (a member of the CUPE Union Local 5340 after 30 days of employment) is primarily responsible for the safe, effective, and efficient delivery of pool-related programming, including instructing swimming lessons, under the direction of the Pool Manager and with the assistance of the Senior and Junior Lifeguards. Maintaining a cohesive team environment, the safety of the patrons, and the cleanliness of the facility are always a top priority, and prompt, courteous service while helping to ensure the daily operations of the pool facility are carried out per the Manager's guidance is expected. In- Service: TBD

Primary Duties:

1. To assist the Pool Manager:
 - a. In the coordination and distribution of the GRP staff schedule with Sling.
 - b. To plan pool hours, lessons, and activities for the season; with ordering and maintaining the required program materials such as badges, posters, and record books for swim lesson programming.
 - c. Maintain programming and staffing requirements within the approved budget.
 - d. Coordinate shift changes and ensure qualified staffing for every shift or swimming lesson.
 - e. If necessary and requested by the Manager, attend the pool, outside of scheduled work hours, to resolve issues within the Head Lifeguard's knowledge and authority and be compensated as outlined in the CUPE bargaining agreement.
 - f. Deliver weekly guard staff fitness challenges to strengthen and maintain on-the-job skills.
 - g. Scheduling and programming In-services for lifeguards.
2. While on Lifeguard duty:
 - a. Maintain constant surveillance of patrons in the facility; with assistance from Senior/Junior Guards.
 - b. Provide guidance and leadership to Senior/Junior Guards.
 - c. Instruct swimming lessons; with assistance from Senior/Junior Guards.
 - d. Provide emergency care and treatment as required until the arrival of emergency medical services within standard practices and policies; with assistance from Senior/Junior Guards.
 - e. Act immediately and appropriately to maintain an environment of safety at the facility.
 - f. Act immediately and appropriately to secure the safety of patrons in the event of an emergency.
 - g. Prepare, fill out, and keep individual reports.
3. Prepare and submit swimming lesson plans to the Director for review prior to commencement of lessons; with assistance from Senior Guards.
4. Produce and maintain neat, high-quality swimming lesson record book responses and current student checklists; with assistance from Senior/Junior Guards.

Minimum Skills, Experience & Qualifications

- Ability to effectively communicate with the public.
- A current Standard First Aid certificate, CPR C/AED from St. John's Ambulance, the Lifesaving Society, or the Canadian Red Cross Society.
- A current National Lifeguard – Pool Certification from the Lifesaving Society.
- Lifesaving Society Instructor or the addition of one Instructor Trainer level of either WSI, LSI, or NLS is an asset.
- HIGH FIVE training an asset.
- WHMIS training is an asset.
- Pool Operators course is an asset.
- Clean criminal record including vulnerable sector, for those applicants of age.
- Must be at least 16 years old.
- Shifts may start as early as 6:00 a.m., and the last shift ending as late as midnight scheduled a minimum of two weeks in advance and will revolve around school schedules.
- Testing the water, recording results, and reporting imbalances.

Apply within: Email: cao.grenfell@sasktel.net

Attn: DeAnne Robblee, CAO