



# BULLETIN

## CASHIER/LIFEGUARD/ INSTRUCTOR

Applications will be received by the undersigned up to 5:00 p.m., May 5, 2021, for the position of **CASHIER/LIFEGUARD/INSTRUCTOR (Position #5)**, Parks and Recreation Department.

### **MAIN DUTIES & HOURS OF WORK:**

Under the direction of the Recreation Services Supervisor (Pool), the Cashier/Lifeguard/Instructor is responsible for the safe delivery of municipal pool program including lifeguarding, fitness instruction, learn-to-swim instruction, proper administration of registrations, admissions, cash and public inquiries. Other duties will include lifeguarding and Learn-to-Swim instruction. The employee will be required to work shifts, weekends and holidays; minimum of one half of annual holiday entitlement may need to be taken at the time the pool is closed for the annual shutdown period.

The approximate core hours for this position are 30 – 35 hours per week. Additional hours of work may be assigned based on school, other bookings and summer outdoor pool program. Primary duties will be cashiering and lifeguarding.

Work Days: Mondays through Wednesdays (evenings)  
Saturdays (morning & afternoon)  
Sundays (afternoon & evening)

Days off: Thursdays & Fridays

### **QUALIFICATIONS:**

***Education & Experience:*** Lifeguard certification to meet current Saskatchewan Health Swimming Pool Regulations and Standards; Current Life Saving Instructor certification; Current Red Cross Water Safety Instructor; Current National Lifeguard certification; Current Fitness Instructor Certification; Demonstrated ability to identify and appropriately respond to an emergency situation.

***Skills & Abilities:*** Ability to successfully complete the following certifications and training: Principles of Healthy Childhood Development Certificate within 1 year and Swimming Pool Operator Course Certificate within 2 years; Ability to deal courteously, effectively and tactfully with the public; Ability to work accurately and be fully bondable; Ability to work in a computer environment; Thorough knowledge and understanding of the Occupational Health & Safety Act and Regulations.

*\*Note: This position is included as a "position of trust" under the Criminal Record Check policy.*

### **WAGE:**

\$19.07 to \$23.04 per hour

Applications are to be submitted on forms which may be obtained from Human Resource Services, City Hall. A resume may be attached; however, the Application Form **MUST BE COMPLETED IN FULL**.

Present CUPE Local 9 employees, if qualified, will be given preference.

**April 26, 2021**

**AB AL BROMLEY**  
**DIRECTOR OF HUMAN RESOURCE SERVICES**

**NOTE:** For further information and review of the complete job description, please contact Human Resource Services.

*N.B.: Your fully completed and signed original application form must be received prior to the closing date in order to receive consideration. Please ensure that ALL information you wish to have considered relative to your qualifications for this position is included on the Application Form.*